I. Introduction (if applicable) (Times New Roman 14 points, bold)

1. Xxx (Times New Roman 10 points)

2. Xxx

II. Heading (Times New Roman 14 points, bold)

A. Subheading (if applicable) (Times New Roman 12 points, bold)

3. Xxx (Times New Roman 10 points)

4. Xxx (Times New Roman 10 points)

(a) Xxxxx; (Times New Roman 10 points, 1 tab before (a), should start with uppercase)

(b) Xxxxx;

(c) Xxxxxx.

B. Subheading (if applicable) (Times New Roman 12 points, bold)

1. Subheading (if applicable) (Times New Roman 10 points, bold)

5. xxx

6. xxxx

2. Subheading

7. Xxxxx

8. Xxxxx

* Xxxx (Times New Roman 10 points, should start with uppercase, no punctuation)
* Xxxxx
* Xxxxx
* Xxxxx

9. …

C. Subheading (if applicable) (Times New Roman 12 points, bold)

…

III. Heading (Times New Roman 14 points, bold)

A. Subheading (Times New Roman 12 points, bold)

…

…

B. Subheading (Times New Roman 12 points, bold)

….

….

Annex

If annexes are needed, paragraphs and footnotes should start at 1.

If the text exceeds the word limit, the annexes will not be translated.