

Regional consultation
on draft guidelines on the effective implementation
of the right to participate in public affairs

9 and 10 April 2018
Room XI, Palais des Nations, Geneva

LOGISTICS NOTE FOR PARTICIPANTS

I. DATE, TIME AND VENUE

1. The regional consultation for Western Europe, Eastern Europe, Central Asia and other States will be held **on 9 and 10 April 2018, at the Palais des Nations, in room XI.**
2. **The morning sessions will start at 10:00am and end at 1:00pm. The afternoon session will start at 3.00pm and end at 6.00pm.**
3. The Palais des Nations, is located in Avenue de la Paix 14, CH-1211 Geneva. **Visitors cannot enter through the gate of Place des Nations and must make their way to the Prégny Gate.** Palais des Nations is accessible via several bus and tram lines. The Appia stop is nearest to the Prégny Gate and is served by buses **8, 28, F, V and Z.** The Place des Nations stop is located 500 metres away from the Prégny Gate and is served by trams 13 and 15 and buses 5, 8, 11, 14, 28, V, F, and Z. From Geneva Cointrin airport: by bus in 10-15 minutes. Take the bus n°28 towards Jardin Botanique and stop at Appia; or take the bus n°5 towards Hôpital, and stop at Nations. From Geneva Cornavin train station: by bus or tram in 10-15 minutes. Take tram n°15 towards Nations and stop at Nations; or take either bus n°5 towards Aéroport, and stop at Nations, or bus n°8 towards OMS, and stop at Appia. More information available at www.tpg.ch
4. The map of Palais des Nations is accessible at the following link:
[https://www.unog.ch/80256EDD006B8954/\(httpAssets\)/88FFDD768F055AECC1256F2A0052A3CC/\\$file/Palais+des+Nations+map.pdf](https://www.unog.ch/80256EDD006B8954/(httpAssets)/88FFDD768F055AECC1256F2A0052A3CC/$file/Palais+des+Nations+map.pdf)

II. LANGUAGE OF THE MEETING

1. Simultaneous interpretation in English and Russian will be provided.

III. REGISTRATION

2. All participants are requested to register through the following link <https://reg.unog.ch/event/23498/> by **30 March 2018**. Only registered participants will be able to attend the consultation. Participants holding UN ground pass are also asked to register through this link.
3. In order to receive a visitor badge and access Palais des Nations premises, participants will have to present their valid ID card or passport at the Security registration counter. All participants are requested to wear their badges at all times during the meeting and while on UN premises, for identification and security reasons. We recommend all participants to arrive at the Security counter **at least 40 minutes in advance of the start of the meeting**.

IV. VISA

4. Participants are responsible for obtaining their entry visas from the Diplomatic/Consular Missions of Switzerland in their respective countries of residence prior to departure.

V. DOCUMENTATION

5. All relevant background documentation, up-to date information on the consultation process, as well as written contributions received by Office of the United Nations High Commissioner for Human Rights (OHCHR) in response to the call for inputs dated 23 March 2017 and 17 January 2018 is available at the www.ohchr.org/participationguidelines.
6. Documents for circulation or distribution at the meeting should be handed to the secretariat staff. In accordance with United Nations regulations on the control and limitation of documentation, the secretariat cannot undertake to process and/or reproduce documents or a statement submitted by individual delegations.

VI. ACCOMMODATION

7. Please note that all participants, including expert panelists, will need to directly make their own hotel reservations (**see annex I for a list of possible options**).

VII. TRANSPORTATION

8. Participants traveling to Geneva are responsible for making their own airport pick-up arrangements for their departure from and arrival in Geneva.

VIII. **FOREIGN CURRENCY AND EXCHANGE RATE**

9. The local currency is the Swiss Franc (CHF). The exchange rate as of March 2018 is: 1USD = 0,9495CHF

IX. **CATERING FACILITIES**

10. Catering facilities are available for meals and snack in Palais des Nations. Participants should make their own arrangements for lunch.

X. **INQUIRIES**

For further information on the regional consultation, please contact:

Ms Federica Morvay

Human Rights Officer

Rule of Law and Democracy Section

Office of the High Commissioner for Human Rights

Email: fmorvay@ohchr.org

Annex I: List of Hotels

Name, number of Stars, Address, Tel., Fax. , Location and Remarks

Admiral (3*) 25 8 rue Rossi + 41 22 906.97.00 + 41 22 906.97.01 - Gare (train station)

info@hoteladmiral.ch

<http://www.hoteladmiral.ch/>

Alpes (3*) 28 14 rue des Alpes + 41 22 731.22.00 + 41 22 731.16.89 – Gare (train station)

hotel.alpes@bluewin.ch

<http://www.hotelalpes.ch/>

Astoria (3*) 63 6 Place Cornavin + 41 22 544.52.52 + 41 22 544.52.54 – Gare (train station)

hotel@astoria-geneve.ch

<http://www.astoria-geneve.ch/>

Auteuil (4*)

auteuil@manotel.com 104 33 rue de Lausanne + 41 22 544.22.22 + 41 22 544.22.99 – Gare (train station)

<http://www.manotel.com/en/auteuil/index.php>

Cornavin (4*)

cornavin@fhotels.ch 162 33 Bd James Fazy + 41 22 716.12.12 + 41 22 716.12.00 - Gare (train station)

http://www.fhotels.ch/e/3_cornavin.html

Cristal (3*) 79 4 rue Pradier + 41 22 731.34.00 + 41 22 731.70.78 – Gare (train station)

cristal@fhotels.ch

http://www.fhotels.ch/e/3_cristal.html

Drake Longchamp (3*) Rue Butini 7, Paquis +41 22 716 48 48 - Gare/ Palais Wilson

reservation@hdlge.ch

<http://hdlge.ch/en/booking-hotels-3-star-cheap-geneva-switzerland>

Hôtel Eden (3*) 135, rue de Lausanne +41 22 716 37 00 - Palais Wilson

info@eden.ch

<http://www.eden.ch/>

Hotel Ibis (3*) 10, rue Voltaire +41 22 338 20 20 - Gare /Palais des Nations

H2154@accor.com

<http://www.ibis.com/gb/hotel-2154-ibis-geneve-centre-gare/index.shtml>

Hotel Ibis Geneva Centre Nations (3*), 33-35 Rue du Grand-Pré, Nations/Gare - +41 22 919 20 30

h8069@accor.com

<https://www.accorhotels.com/gb/hotel-8069-ibis-geneve-centre-nations/index.shtml>

Hotel Mon Repos (3*) 131, rue de Lausanne, Paquis/Gare +41 22 909 39 09

reservations@hmrge.ch,

<http://www.hotelmonrepos.ch/en/>

Hotel Montbrillant (4*) 2, rue Montbrillant +41 22 733 77 84 – Gare (train station)

contact@montbrillant.ch

<http://www.montbrillant.ch/uk/index.php>

Hotel Nations (3*) Rue du Grand-Pré 62 +41 22 748 08 08 – Gare (train station)

nations@fhotels.ch

<http://fassbindhotels.ch/hotel/les-nations-geneve/>