

## *United Nations Expert Mechanism on the Rights of Indigenous Peoples*

### *17<sup>th</sup> session*

*Geneva 8-12 July 2024*

### **Registration instructions**

#### **Important:**

- The online registration system works better with the following browser: Edge, Firefox, Chrome, Safari or Opera.
- Group registration is not possible. Each participant must register individually.
- All participants should register through the online platform Indico (including representatives in possession of a grounds pass issued by the Security and Safety Section of the United Nations Office at Geneva (UNOG) or United Nations Headquarters in New York (UNHQ)).
- There is no fee to register for the EMRIP, however all costs regarding arrangements for travel, including visas, accommodation, insurance, and transportation, are the responsibility of participants.
- **Mandatory:** To approve your “in-person” registration request please complete the “personal data” section and submit the following information: · Upload a passport-format photo (refer to picture/photograph standards on the menu in Indico) otherwise, a badge cannot be issued, and registration will not be approved.
- **Digital badge:** All registered and accredited participants and delegates will receive a digital badge by e-mail. This digital badge contains their photo, a QR code and information about the conference. Once downloaded onto a mobile device, it works in the same way as an electronic boarding pass, speeding up entry to the Palais des Nations without the need for a physical badge. For participants without mobile devices, there is an option to print a confirmation and obtain a paper badge at the Pregny Pavilion badging desk at UNOG.

#### **Representation Type:**

Please use the correct representation type of your organization/state/NGO/ academic institution, etc:

- **Member or Observer State:** for country representatives
- **IGO (Intergovernmental Organizations):** refer to <https://www.un.org/en/sections/member-states/intergovernmental-and-other-organizations/index.html>

- **International Organization (Observer Organizations):** please refer to the above link, under “other entities having received a standing invitation to participate as observers in the sessions.
- **United Nations fund, programme or agency:** please specify.
- **National Human Rights Institution**
- **NGO (Non-Governmental Organizations):**
- *ECOSOC NGOs: start typing the name of your organization and it will appear automatically.*
- *For NON-ECOSOC NGOs: write the name of your organization.*
  - **Indigenous affiliation:** If yes, select one of the following sub-types:
    - *Indigenous organization*
    - *Indigenous representative institution*
    - *Academic institution working on Indigenous issues.*
    - *NGO working on Indigenous issues.*
  - **Press/Media: for Press only.** Please indicate whether you have been accredited as media by the UNOG Media Accreditation Unit. Without media accreditation, Indigenous community media will not be able to bring professional cameras and equipment into the United Nations.
  - **Other:** select one of the following sub types:
    - Academia
    - National body
    - Other

### **Mandatory documents for participants:**

**Accreditation Letter:** A letter of nomination from your organization/body/entity.

- The letter must contain the following elements:
  - Submitted on the official letterhead of the organization/body/entity or stamped by the organization/body/entity.
  - State the title and duration of the session the organization/body/entity wishes to attend, e.g. “[Name of Organization/body/entity wishes to send the following representatives to attend the 17th session of the EMRIP (8-12 July 2024).”;
  - List the name/s (FAMILY NAME, First name) of the person/s who will represent the organization/body/entity at EMRIP. Names of persons must appear exactly as they appear in their passports.

- If the persons listed are already in possession of a valid identity badge issued by UNOG Security and Safety Section, please indicate this clearly in the letter and tick the relevant box in the registration form.
- the letter must be signed by a senior manager.
- Explain briefly how participating in the EMRIP may benefit the work of the organization/body/entity (no more than one paragraph).

Once your registration will be approved, you will receive a confirmation of registration email with a QRD code. In case you do not receive the email, please check your “junk mail” folder and in case you do not receive it, please contact the EMRIP Secretariat.

## **VISA**

A confirmation of registration, to accompany your request for a visa at the Swiss embassy in your country, is provided once your registration is approved.

Applicants in need of a letter to support their visa application should get it from the organization sponsoring their travel and accommodation.

For queries on registration, please contact: [ohchr-expertmechanism@un.org](mailto:ohchr-expertmechanism@un.org)